

The Charles Parker Archive Trust

www.cpatrust.org.uk

Presentation of Annual Report for the year 2018/19

1. Chairman's Report
2. Treasurer's Report and Financial Statement
3. Secretary's Report
4. Website Editor's Report

Secretary's Note!

This Annual Report of Trust officials is the means whereby the Trust reports formally to Trustees and Friends of the Charles Parker Archive.

It is appended to the minutes of the Trustees AGM and is published on the Trust website along with the minutes of the Friends AGM which are formally agreed at the AGM following that to which they apply, although any intervening comments or queries are always welcome.

The Charles Parker Archive Trust: The Trust is a registered charity no 326082

The Charles Parker Archive Trust was founded in 1982 to conserve and make available for public use the tapes and papers of the late Charles Parker, radio producer. See www.cpatrust.org.uk

Mary Kalemkerian(Chairman), Pam Bishop, Andy Cartwright, Peter Cox, Simon Elmes, Jimmy Ewing, Alan Hall, Helen Lloyd, Phil Maguire, Mark Newman, Hon. Treasurer, Sara Parker, Ian Parr, Hon. Sec.

THE CHARLES PARKER ARCHIVE is located at The Library of Birmingham, Centenary Square, Broad Street, Birmingham B1 2ND
Archives: 0121 303 6818

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1. Chairman's Report 2018/2019: Mary Kalemkerian

Reflecting on my fifth year as Chair of the CPA Trust, I have been remembering the many anniversaries and commemorations we have celebrated since 2004, the year Professor Sean Street established the first Charles Parker Day at Bournemouth University. Such was its success that the Day became an annual event. In 2010 Andy Cartwright, radio producer and senior lecturer at Sunderland University, took over the reins, and the event has continued to grow and develop.

The 50th anniversary of two Radio Ballads, *The Fight Game* and *On The Edge*, were marked as part of the 2013 Day, held that year in Ewan MacColl's birthplace city, Salford. In 2014, it was the 50th anniversary of the last of the eight Radio Ballads – the memorable *Travelling People*. That year the Day was held at the stylish new Library of Birmingham, which, appropriately, is the home of the Charles Parker vast archive.

Since taking over from Sean Street, Andy Cartwright had been planning what was surely our biggest celebration of all – the centenary of Charles Parker's birth on 5 April 1919, to be held in his birthplace Bournemouth. The venue was totally packed – a sell-out, and standing room only! Andy, as ever, created a great programme, which included Stormy Weather – an item on the background as to how the Radio Ballad, *Singing the Fishing* was made 60 years ago, led by Peter Cox with Peggy Seeger and studio manager Gillian Ford. Another highlight was an item called "Dad", when Sara Parker (herself an award-winning radio producer) shared her experiences of growing up with an innovative radio producer obsessed with actuality and editing. She had many entertaining anecdotes to share! Sara's daughter Charlotte performed a Radio Ballad song, very moving and poignant. This 2019 Centenary Day was absolutely wonderful, and appreciated by so many of the audience. "This has been the best ever" was a comment I frequently heard.

So many anniversaries and celebrations, and there will be more to come. However, as with most organisations there is change, and ours is no exception. In 2019 two Trustees have decided it is time to move on. Each has served the Trust well. Alan Hall, an award-winning radio producer, established one of the world's leading radio production companies, Falling Tree, and has always been supportive of the Charles Parker Archive. Helen Lloyd is a highly experienced oral history specialist, providing recordings for archives, museums, and websites. As the Trust's Membership Secretary she is super-efficient at organising front of house for Charles Parker Days, and has always made sure we have wonderful buffet lunches. We will very much miss Helen's knowledge of oral history, her experience and all the other assets she has contributed to the Trust. Thank you both.

Finally, I offer my heartfelt thanks to all my fellow Trustees, of the graciousness with which they give support and dedication to keeping Charles Parker's legacy alive. Thanks to the editorial skills and input from Peter Cox and Phil Maguire, our re-furbished magazine *Actuality* is now in its third edition and has proved to be immensely popular. CP Day organiser Andy Cartwright's energy and enthusiasm alongside that of programme maker Simon Elmes have undoubtedly increased the popularity and profile of the Charles Parker Prize. This year the number and standard of entries was again impressive. Long may this excellent innovation continue to grow. Thanks to Jimmy Ewing for his web and social media suggestions, attracting a young generation to create radio features. To Sara Parker, for continuing her father's brilliant radio legacy, and bringing her editorial skills to the Trust.

And to our Treasurer, Mark Newman, with thanks for maintaining a healthy balance in our finances.

I am beyond grateful to the irreplaceable Pam Bishop, a founder member of the Trust, and editor of our web site, for her expertise, never-failing support, and dedication to the Charles Parker Archive. Last, but far from least, our enthusiastic, tremendously efficient and dedicated Secretary Ian Parr provides the oil to help the wheels of the CP Trust run smoothly.

The Friends of the CP Archive are core contributors to the Trust, and their continued support is valued by all the Trustees.

Thank you

Mary Kalemkerian

Trust Chair

2. Honorary Treasurer's Report 2018/2019: Mark Newman

The main event of the year was the Charles Parker Day held at Bournemouth University.

We are again grateful to the BBC for financial support for the Day. Friends' subscriptions are down on the previous year.

We currently have a total of nearly £6000 (current and savings accounts) mainly arising from the generosity of Friends over the years. This balance is available for new initiatives when opportunity arises.

Financial Statement for the year 29/4/18 to 28/4/19

	2018/19	2017/18
	£	£
RECEIPTS		
Friends' subscriptions and donations	115	225
Sub carried over from previous year	11	
Grant from BBC for Charles Parker Day 2017		500
Bank interest (savings account) to 28 March 2019	6	2
Ticket sales for 2017 CP Day (less Paypal fees £21.98)		1,148
Ticket sales for 2018 CP Day (see note 1)	0	
Ticket sales for 2019 CP Day (less Paypal fees £25.39)	1,260	
Merchandise sales	1	63
TOTAL	1,266	1,938
PAYMENTS		
Printing, postage etc for 2018	476	0
Website	102	123
Charles Parker Day expenses 2017 (see note 2)	100	380
Charles Parker Day expenses 2018	564	
AGM speaker's travelling expenses	23	
Trustee expenses (see note 3)	0	573
TOTAL	1,265	1,077
Excess payments over receipts	1	861
Opening balance [current + savings + paypal] (see note 4)	5,964	5,087
PLUS excess payments over receipts	1	861
PLUS outstanding payment from BBC for CP Day 2018	500	
CLOSING BALANCE	5,965	5,948

NOTES

1. CP Day ticket sales were made to the British Library in 2018
2. Payment to Jay Sykes for technical support
3. No expenses yet claimed for 2019 CP Day
4. Paypal balance not included in 2017/18

3. Honorary Secretary's Report 2017/2018: Ian M Parr

This is the second Annual Report to the Trustees' and Friends Annual General Meeting since the changes to timing made in 2017.

Since the last AGM the Trustee's committee has met in October 2018 and February 2019. The main objectives were to review arrangements for Charles Parker Day, focussing on the centenary of Charles' birth.

The third issue of **Actuality** was debated leading to publication as planned at CP Day in April 2019. The editorial was handled substantially by Peter Cox and printing by Phil Maguire.

Thanks to Treasurer Mark Newman a cycle of meetings at The Mailbox has solved our location problems between AGMs. We are grateful to the BBC for their help and co-operation.

Since our last AGM in May 2018 there have been no recorded responses to enquiries from the Trust website requiring my attention.

Visitors to Charles Parker Day 2019 appear to have considered it a successful event. Trustees will report further on this.

The retirement of Helen Lloyd means there is a vacancy for a Trustee. This will be considered at the AGM. As a Trustee her work with bookings and facility arrangements for Charles Parker Days has been particularly important and smoothed the event administration.

I wish to record my personal thanks to Helen who has always provided encouragement and help whenever I've requested it or appeared to need it. I shall miss her help and advice.

Data Protection Act: In accordance with a report submitted to the 2009 Annual General Meeting, and for all subsequent reports, the Trust's compliance with the requirements of the Data Protection Act and related government guidance for organisations such as ours has been reviewed. New subscribers to Friends of the Trust are added to our contacts list for post and emails. The lists are revised annually usually prior to the publication of the Annual Report and **Actuality**. Although this year for the AGM access to the Mailchimp system has not been possible and circulation lists were not current. This will be addressed in future and is an agenda item for the Trustees AGM.

As always, I thank the Library staff. Equally I am indebted to my fellow Trustees who have assisted and supported me over the past year.

I am always delighted to hear from Friends of the Archive and I heartily thank them for their support.

Ian M Parr

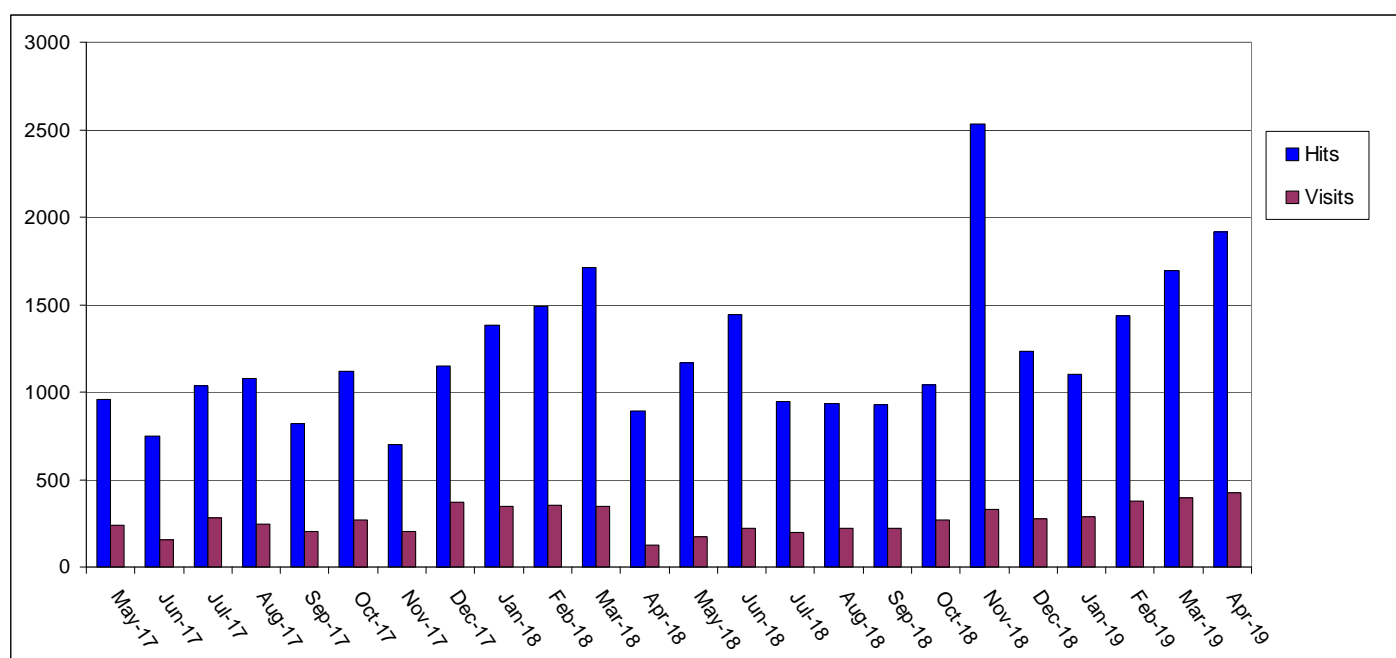
4. Website editor's Report – 2018/2019 Pam Bishop

1. Website

The Charles Parker Trust maintains a website cpatrust.org.uk with the following headings:

- Home, with a link to the privacy policy
- News
- The CPA Trust, with links to publications, articles, and social media
- Charles Parker Prize – this can also be reached from charlesparkerprize.org.uk and includes a feed from the facebook page @charlesparkerprize
- Parker Radio Days
- A Future for Ordinary Folk (the digitisation project)
- Library pages, pointing to the Library of Birmingham website
- Contact Us

NB the website is currently being migrated to a cloud-based server, which takes 72 hours!



2. Website Statistics

This graph of web activity over the last two years shows daily averages for visits and hits (a “visit” is a session of continuous activity, so will include a number of “hits”). Maximum hits occurred in November 2018, when we made the first announcement of the Centenary Charles Parker Prize, and tickets for the Day itself were announced in February 2019.

3. Social Media strategy

- The twitter feed @cpatrust is used to announce the latest news about the Trust and related activities
- A facebook group @FriendsCPA or “Friends of the Charles Parker Archive” carries the latest news about the Trust and events including Charles Parker Days and AGMs
- A facebook page @charlesparkerprize for keeping students up-to-date with the rules for entry, submission deadlines etc for the Charles Parker Prize.
- A Mailchimp account is being developed to store our extensive email contacts and disseminate news about Trust activities, particularly the Charles Parker Prize and Days.